

**CASTLE POINT BOROUGH COUNCIL LOCAL HIGHWAYS PANEL
MINUTES – 27th MARCH 2018 AT 15:00**

**COMMITTEE ROOM 1, CASTLE POINT COUNCIL OFFICES, KILN
ROAD, BENFLEET, SS7 1TF**

Chairman:	Councillor Ray Howard (Vice Chairman)
Panel Members:	ECC Councillor Jill Reeves. CPBC Councillors Bill Dick, Simon Hart and Tom Skipp. ECC Councillor Beverley Egan also attended. CPBC Councillors Alan Acott, Colin Riley (Leader of the Council) and Allan Taylor also attended.
Officers:	ECC: Sonia Church (Highway Liaison Manager) and Sarah Alcock (Highway Liaison Officer). CPBC: Trudie Bragg (Head of Environment), Stuart Jarvis (Contracts Manager), Ken Ward (Licensing Enforcement Officer - for the duration of the Benfleet Station item only) CPRP: Mark Evershed (Regeneration Delivery Manager),
Secretariat:	John Riley

Item		Owner
1.	Welcome and Introductions: Apologies for absence were received from the Chairman and ECC Councillor Andrew Sheldon and ECC Councillors Dave Blackwell and Peter May.	
2.	Declarations of interest: Councillor Taylor declared an interest in the item relating to speeding vehicles in Papenburg Road.	
3.	Minutes of meeting held on 23rd January 2018 to be agreed as correct record: The Minutes of the meeting held on 23 rd January 2018 were agreed as a correct record.	

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4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>Boatyard, Canvey Road – Parking Problems Councillor Howard reported his concerns at the ongoing problem of vehicles parking on the footway adjacent to the boatyard, causing an obstruction.</p> <p>Trudie Bragg reported that the issue had been considered by SEPP, but it was not considered to be causing an obstruction for pedestrians.</p> <p>HLO advised Cllr May had submitted a scheme request form and that this would be taken through the validation process. The panel requested that perhaps the option to raise the kerb height in this location to prevent vehicles accessing the footway could be considered at the validation stage.</p> <p>Hertford Road/Matlock Road, Canvey Island - Bollards It was reported that a scheme request had been submitted to overcome the churning up of grass verges/pathways and was in the validation stage.</p> <p>Link Road, Outside Morrisons, Canvey Island – Zebra Crossing The request for traffic calming at this section of road would be investigated as a safer roads scheme.</p> <p>Furtherwick Road, Canvey Island - Bollards HLO to liaise with Cllr Blackwell concerning the submission of a scheme request for the installation of bollards at the location.</p>	<p>SA/TB/Cllr Skipp</p> <p>SA</p> <p>SA</p> <p>SA</p>
5.	<p>Approved Works Programme 2017/18 Budget Summary</p> <p>Sonia Church reported that the 2018/19 Capital budget for the Castle Point LHP had been agreed by ECC at their full Council meeting in February at £228,675, the same as in 2017/18.</p> <p>The Safer Roads team had finalised its programme, identifying 6 schemes to be implemented in the borough and which had been added to the Approved Works Programme 2018/19.</p>	

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	<p>The 2018/19 Castle Point LHP Capital Budget summary was as follows:</p> <table border="1" data-bbox="301 434 1219 701"> <thead> <tr> <th colspan="2" data-bbox="301 434 1219 506">Budget Summary 2018/19</th> </tr> </thead> <tbody> <tr> <td data-bbox="301 506 1018 546">2018/19 Capital Budget</td> <td data-bbox="1018 506 1219 546">£228,675</td> </tr> <tr> <td data-bbox="301 546 1018 586">Schemes prioritised by January Panel</td> <td data-bbox="1018 546 1219 586">£170,500</td> </tr> <tr> <td data-bbox="301 586 1018 627">Re-profiled schemes from 17/18 to 18/19</td> <td data-bbox="1018 586 1219 627">£12,500</td> </tr> <tr> <td data-bbox="301 627 1018 667">Safer Roads Schemes</td> <td data-bbox="1018 627 1219 667">£114,000</td> </tr> <tr> <td data-bbox="301 667 1018 701">2018/19 Capital Budget still to allocate</td> <td data-bbox="1018 667 1219 701">£68,325</td> </tr> </tbody> </table> <p>The Panel noted the following from the approved works programme:</p> <p>The following were agreed as high priority schemes for 2018/19:</p> <p><u>LCAS162063 – Parkfields, Hadleigh – Feasibility for Parking Bays</u> Cllr Jill Reeves referred to the feasibility study for the conversion of grassed areas into parking bays and sought an update on the scheme.</p> <p><u>LCAS162052 – St John’s Road, Benfleet – Signage Review</u> Cllr Jill Reeves sought a scheme update on the signage review at this location.</p> <p><u>LCAS162003 – Church Road/Spencer Road outside Robert Drake School – Raised table and Bollards</u> Cllr Mrs Beverley Egan reported on the ongoing problems of lorries causing damage to the raised table in the highway outside Robert Drake School. It was suggested that lorries should be dissuaded from using Church Road/Church Hill and it was considered that the collection of lorry numbers plates using technology should be explored.</p> <p><u>CAS172007 – Roscommon Way</u> Updating the signage to divert HGVs to use Roscommon Way was highlighted as an urgent issue. Completion of feasibility awaited. Cllr Howard explained the importance of this scheme given the volume of traffic going to and from OIKOS and the retail park, and that this would only increase once the business park was completed.</p>	Budget Summary 2018/19		2018/19 Capital Budget	£228,675	Schemes prioritised by January Panel	£170,500	Re-profiled schemes from 17/18 to 18/19	£12,500	Safer Roads Schemes	£114,000	2018/19 Capital Budget still to allocate	£68,325	<p>SC/SA</p> <p>SC/SA</p> <p>SA</p> <p>SA</p>
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	<p><u>LCAS172009 - All routes surrounding Manor Trading Estate</u> Cllr Mrs Egan sought a scheme update on the implementation of recommendations from the feasibility study to provide a full review of HGV signage on routes leading to and from Manor Trading Estate.</p> <p><u>LCAS172010 – Benfleet Station – Feasibility Study</u> The Panel discussed the implementation of recommendations from a study to improve traffic movements around the station.</p> <p>It was agreed to introduce a clockwise one way system in the section of High Street behind the station from its junction with Station Approach. This would be on an experimental basis and reviewed at an appropriate time.</p> <p><u>LCAS171002 – A13 on east side of rectory road 4m north of junction with Church Road, Hadleigh</u> It was reported that ECC Cabinet Member Kevin Bentley would be meeting Cllr Riley and County Councillor Jill Reeves on site to discuss this scheme and the potential removal of the bus lane in Hadleigh. HLO advised that as this was a CR scheme this would still be progressed irrespective of the bus lane removal discussions.</p> <p><u>LCAS173001 – Southfield Drive, Hadleigh - Dropped Kerbs</u> The installation of dropped kerbs at the southern end of Southfield Drive.</p> <p><u>LCAS173002 – Lionel Road, Canvey Island – Dropped Kerbs</u> A dropped kerb was required on the Stuart Close side of Lionel Road.</p> <p><u>Other Schemes:</u></p> <p><u>Elsinor Avenue Roundabout – Visibility:</u> HLO explained that improvement of visibility for vehicles emerging from Elsinor Avenue onto the roundabout at Somnes Avenue would be investigated as part of the feasibility and design works looking at the potential widening of Somnes Avenue commissioned by the Transportation, Planning and Development Team.</p> <p><u>Bus Shelters:</u> The Panel discussed the advisability of providing public funding for the replacement of bus shelters when this could be achieved by private financing via advertising. SC explained that ECC promoted the private sector advertising route to achieve replacement of the shelters wherever possible.</p>	<p>SC/SA</p> <p>SC/SA</p> <p>Cllr Riley/Cllr Mrs Reeves</p>
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6.	<p>Potential Schemes List</p> <p>The Panel was reminded that at its last meeting it had recommended schemes to the value of £153,000, which allocated the whole budget for 2018/19.</p> <p>The panel considered a potential schemes list and agreed that the following be removed as in each case the scheme either did not meet ECC policy or there was no appropriate engineering solution:-</p> <p>LCAS172008 – Elsinor Avenue j/w Somnes Avenue – Improve visibility</p> <p>LCAS172011 – Seamore Avenue j/w Church Road – Traffic Calming. Cllr Mrs Egan presented residents’ concerns that the speed collection equipment had not been placed in the correct location. General discussion on issues around average speed recordings took place and members of the panel requested that they be provided with the actual results of some speed surveys.</p> <p>LCAS172012 – Rushbottom Lane and Woodside Avenue j/w Oak Walk – Request for Zebra Crossing</p> <p>LCAS172013 – Maple Way, Canvey Island - Traffic Calming</p> <p>LCAS173015 – Rectory Road, Hadleigh – Keep Clear road marking</p> <p>LCAS172016 – Hilton Road, Canvey Island - Installation of bollards</p>	
7.	<p>Highways Rangers</p> <p>The Panel noted the work that had been undertaken by the Rangers during the last quarter.</p>	

	<p>Discussion took place on the possibility extending the range of works undertaken by the Rangers.</p> <p>Panel contribution of £10,000 for 2018/19 agreed.</p>	<p>Cllr Riley/Cllr Howard</p>
8.	<p>AOB</p> <p>Papenburg Road – Speeding Vehicles: Cllr Taylor disclosed an interest in this item. Cllr Taylor to submit a scheme request for a speed survey to be undertaken</p> <p>Traffic Light Phasing at Sadlers Farm: Cllr Acott reported that the sets of traffic lights at Sadlers Farm were not phased correctly. Cllr Howard and Mark Evershed to raise with Sean Perry.</p> <p>Rayleigh Road, Thundersley – Pothole: Cllr Hart reported that a large pothole in the section of Rayleigh Road outside Smith’s Glass was causing a problem as vehicles were swerving to avoid it, and in turn causing oncoming traffic to swerve. Cllr Hart to ask Cllr Mrs Reeves to raise via Member’s Enquiries.</p>	<p>Cllr Taylor</p> <p>Cllr Howard/ME</p> <p>Cllr Hart/Cllr Mrs Reeves</p>
9.	<p>Date of next meeting:</p> <p>TBA</p>	

Chairman